

Greater Norristown Art League (GNAL)

800 W. Germantown Pike

East Norriton, PA 19403

Email: gnartleague@gmail.com

Summer Art Camp 2023 Family Handbook

**Camp is offered to children from 7.5 to 14 years old
(Children must have turned 7 by January 1, 2023 to be eligible)**

TUITION AND FEES

Summer Art camp is \$250 per week, payable online through our website:
www.gnal800West.org

ARRIVAL AND DEPARTURE PROCEDURES

Camp begins at 10am and dismisses PROMPTLY at 3pm, Monday through Thursday.

Every Friday, you are invited to come at 2pm, park, view your child's camp creations and enjoy a nice art show! Dismissal will be immediately after the show, or at 3pm at the latest.

All lunch boxes, water bottles, jackets, towels, etc must be taken home each day after camp. Any belongings left in the building will be placed on the front porch at the end of the day for pick up. GNAL is not responsible for any belongings.

Drop-off procedure:

Summer art camp entrance is at the back door which is in the back parking lot. Entrance to this lot is on the left side of the building. Please use caution when entering and exiting the back parking lot as it is very narrow. Please be patient as some cars will be dropping off and some will be leaving at the same time using the narrow driveway.

Please park and accompany your child to the back door. You will be asked to verify all information you provided during Step 1 of the registration process. Please be patient, as this may take some time, especially on the first day of camp. The campers will then enter into the main room where they will wash their hands, and find their assigned table, which will have their name on it.

Pick up procedure:

Your child will be picked up at the front entrance of our building promptly. You must come up to the front porch and announce your name and the camper's name to the teacher. The teacher will then escort your child to the front door. Since our front parking lot only has a few spaces, we ask that you also utilize the back parking lot, and walk to the front porch.

HEALTH AND HYGIENE-PROCEDURES

Admittance: If a child is at high-risk for contracting a severe illness such as COVID-19, it is recommended that they not enroll in this program. (This is a CDC recommendation.)

Daily home health check: Each day parents should check their child's temperature and general health before sending them to Summer Camp. If a child shows symptoms of illness, keep him/her home.

Handwashing: Children will wash hands when they come into the building, after using the bathroom, and as needed.

Mask wearing: Optional.

Illness Procedure: If your child is ill we will be calling you to pick them up and you will be expected to be available.

COVID- 19: In the event that a child or staff member is found to have contracted the COVID 19 virus, the following will take place:

All Camp families and staff will be notified. If camp is in session, you will be asked to immediately pick up your child.

Admission/Exclusion due to symptoms of illness

Children who are obviously ill with fever, diarrhea, vomiting, green-runny nose, puss/oozing eyes, disease or condition (i.e.- ringworm, head lice, chicken pox, measles, mumps, pink eye, fever over 100 degrees, etc.) will not be admitted to the program. It is a danger to other children and staff members at our facility.

The child will be permitted to return when his/her temperature is normal for 24 hours without aid of fever-reducing medication. Your child must have any prescribed medication, such as antibiotics, in his/her system for at least 24 hours before returning.

If a child is showing COVID-19 symptoms (fever, cough, runny nose, shortness of breath) OR if you've been in close contact with a person or child testing positive for COVID- 19, we ask you to keep your child home.

We ask that all parents and staff let us know of any potential exposure immediately. A potential exposure means being a household contact or having close contact within 6 feet of an individual with confirmed or suspected COVID- 19 for at least 10 minutes. The timeframe for having contact with an individual includes the period of 48 hours before the individual became symptomatic.

GENERAL POLICIES

Please check your email and cell phone each day before camp and during camp to assure that we have not tried to communicate important messages to you regarding camp that day.

Seating: Each child has an assigned seat all week where they will be doing their activities and eating their lunches.

Visitors: No visitors will be allowed in the building.

Food: Campers are to bring a beach towel, bagged lunch and a beverage each day.

Water bottles: Each child should bring their own full water bottle each day (labeled with name).

Allergies: It is up to the parent to let the staff know if their child has life threatening allergies before camp begins so that we can alert all families. Email gnartleague@gmail.com with any allergies at least one week before the start of camp.

Clothing: Please dress your child in practical clothing that allows for freedom of movement and is appropriate for paint, clay and other art mediums. Art materials may permanently stain clothing.

Outdoor activities: The camp instructor will use discretion on whether or not to include any outdoor activities during the camp day. These activities will be held in the back parking lot.

Injuries: First aid will be administered by a staff member in the event that your child sustains a minor injury (e.g., scraped knee). The classroom is equipped with a first aid kit.

In the event of a serious medical emergency we will call 9-1-1 and the child may be taken to the hospital immediately by ambulance, while we contact you or an emergency contact.

Respectful Behavior: All children and caregivers will be treated with respect and dignity. In return, we expect the same from all of our families. We will not tolerate hostile or aggressive behavior. If this occurs, we reserve the right to ask you to control your behavior or to remove your children from our care.

Child Custody: Without a court document, all guardians listed have equal rights to custody. We are legally bound to respect the wishes of the parent/guardian with legal custody based on a certified copy of the most recent court order, active restraining order, or court-ordered visitation schedule. We will not accept the responsibility of deciding which parent/guardian has legal custody where there is no court documentation. Please inform GNAL of any special custody situations. Email gnartleague@gmail.com

Fire Safety: Our Summer Camp is equipped with fire alarms, emergency lights, and fire extinguishers. Our fire evacuation plan is reviewed with the children and staff.